

Thank you for purchasing the **Spotlight Desk**. This page lists all the contents included in the box. Please take time to identify the hardware as well as the individual components of this product. As you unpack and prepare for assembly, place the contents on a carpeted or padded area to protect them from damage.

Note: 2 people are required to safely assemble this product.

HARDWARE



8 - short bolts



4 - long bolts



12 - split washers



12 - flat washers



2 - screw posts



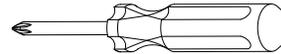
2 - barrel nuts



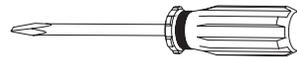
2 - set screws

Missing hardware? Please call **800.606.6387** for replacements.

TOOLS REQUIRED

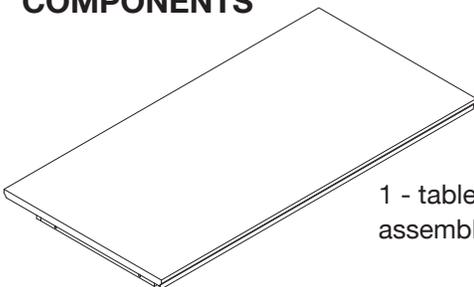


Phillips head screwdriver (included)

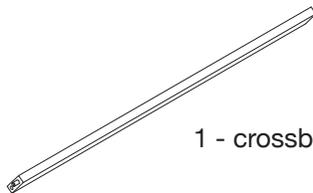


Flat head screwdriver

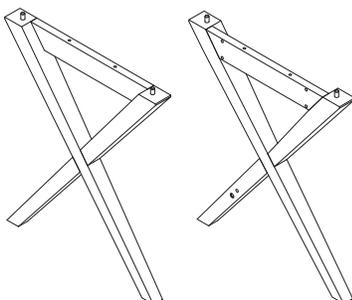
COMPONENTS



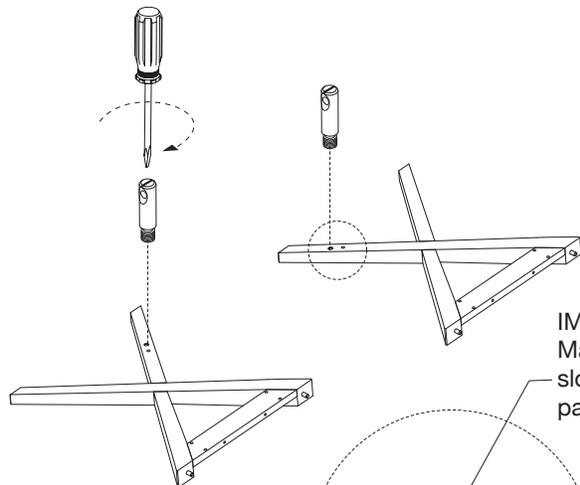
1 - tabletop assembly



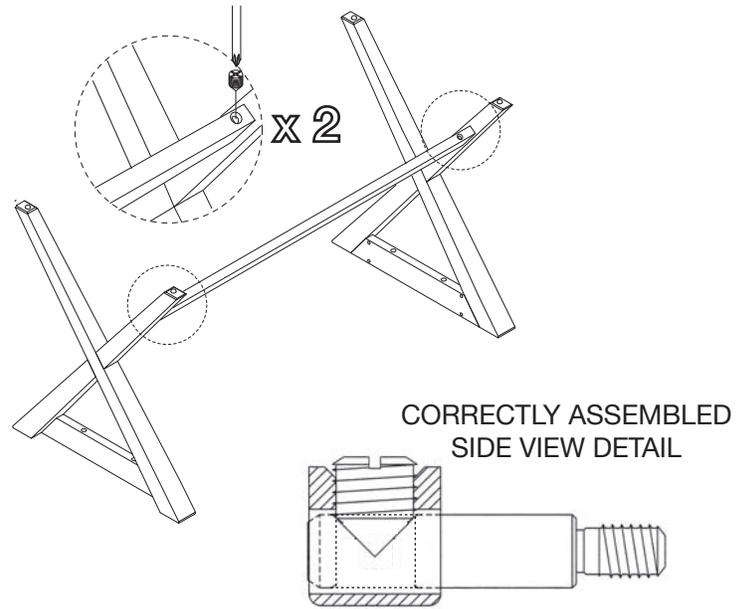
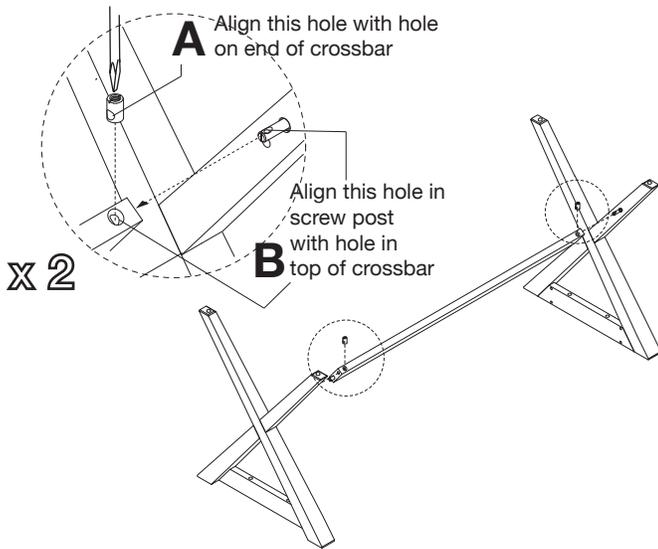
1 - crossbar



2 - leg frames
(1 left, 1 right)

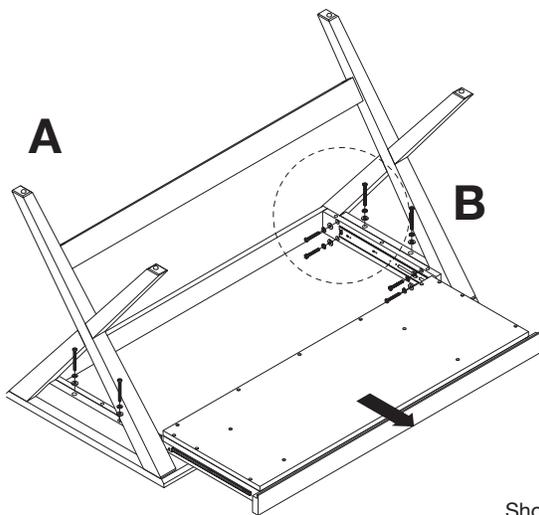


- 1 Lay both **leg frames** face down on a padded surface as shown. Insert 1 **screw post** into each leg and secure with a **flat head screwdriver**. Important: Make sure to align slot of screw post parallel to leg. Do not over tighten screw posts.

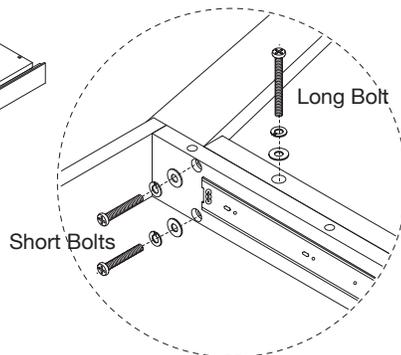


- 2 A) With the assistance of another adult, position legs as shown. Insert 2 **barrel nuts** into the **crossbar** as shown. Use a **flat head screwdriver** to align the hole on the side of the barrel nut with the hole on the end of the crossbar. B) Fit dowels of crossbar and screw posts of leg frames into corresponding holes as shown. Make sure hole in screw post aligns with hole in the top of the crossbar.

- 3 Secure crossbar to leg frames by inserting a **set screw** into each barrel nut. Tighten with a phillips head screwdriver, making sure set screw securely engages the screw post of the leg frame.



NOTE:
Do not over tighten the bolts



- 4 A) Place **tabletop assembly** upside down on a padded surface. Fit dowels of legs into corresponding holes in tabletop. B. Fully extend drawer. Secure both leg frames from the inside with 8 **short bolts**, 8 **split washers** and 8 **flat washers**. Insert 4 **long bolts**, 4 **split washers** and 4 **flat washers** through the tabletop apron as shown. Fully tighten, but do not over tighten all bolts with a **phillips head screwdriver**. With the assistance of another adult, place desk assembly upright. Assembly is now complete.

CLEANING AND CARE

Clean surfaces with a dry or damp soft cloth. Do not use abrasive cleaners. Do not use furniture wax or polish as the wood is finished with a protective clear lacquer.